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**MARTINEZ EDUCATION FOUNDATION  
2014 Grant Application**

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4. Does the item include collaboration with other schools, other departments or grade levels within your school?      Yes      No    If Yes, provide a short explanation:
5. Have matching funds been secured for this proposal?      Yes      No  
(if Yes, please explain on Chart A)
6. MEF may make partial grant awards. Please complete Chart B to assist the MEF Board to support its decision making process.
7. Technology applicants:
- A. Indicate whether the technology request is to replace existing technology equipment, supplement existing technology equipment, or is new technology equipment (check one):
- Replaces existing technology equipment in the classroom
- Supplements existing technology equipment in the classroom
- New technology equipment in the classroom
- B. To assure consistency with the MUSD Technology Plan and standards, applications proposing technology enhancements (i.e.; new computers, software, or any device which connects to a computer or network) must include a Technology Review Certification from the Technology Department. E-mail or fax a copy of your application *including* Chart A, as well as any quotes, to the Technology Department at [TechCert@martinez.k12.ca.us](mailto:TechCert@martinez.k12.ca.us) (fax #: 335-5960). The Technology Department will reply with any questions or send the Technology Review Certification to attach to this grant application.

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**CHART A**

**Itemized Budget**

Proposed Sources and Expenditures for 2014 MEF Grant

Instructions: Complete this itemized budget chart and submit it with your grant application to your school principal no later than 4:30 p.m., Tuesday, February 11, 2014. All grant requests must be typed. Other sources of funding might include MUSD funds, private foundation grants, etc. Total sources of funds must equal total uses. Please direct all questions to Rami Muth at the District Office at 335-5908.

A. SOURCES OF FUNDS (list all known or anticipated)	Status <sup>1/</sup>	Amount
1. Martinez Education Foundation (MEF)	A	\$
2.		\$
3.		\$
4.		\$
5.		\$
<b>Total:</b>		<b>\$</b>

<sup>1/</sup> Source status codes are: "A" for Applied, "C" for Committed or "S" for Secured

B. EXPENDITURE OF FUNDS	Amount
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$
<b>Total:</b>	<b>\$</b>

Note: Total of (A) SOURCES OF FUNDS must equal the total of (B) EXPENDITURE OF FUNDS.

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**CHART B**

**Partial Funding Worksheet**

MEF may make partial grant awards. Many grants are used to purchase multiple items or units (books or pieces of equipment). If this grant request has multiple items, please help the MEF Board in its funding decisions by splitting the request into two possible funding options.

<b>Full Amount of MEF grant request</b>	<b>\$</b>
<b>Number of items associated with the full request</b>	

**PARTIAL FUNDING OPTION A**

<b>EXPENDITURE OF FUNDS</b>	<b>Amount</b>
1.	<b>\$</b>
2.	
3.	
<b>Option A Total:</b>	<b>\$</b>

**PARTIAL FUNDING OPTION B**

<b>EXPENDITURE OF FUNDS</b>	<b>Amount</b>
1.	<b>\$</b>
2.	
3.	
<b>Option B Total:</b>	<b>\$</b>

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GRANT APPLICATION CHECKLIST

1.  Respond to items 1 – 7 (You may add one additional page of supplemental information.)
2.  Attach Itemized Budget (Chart A)
3.  Attach Partial Funding Worksheet (Chart B)
4.  Attach Technology Review Certification for applications which propose technology enhancements (see page 2 of application)

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Primary Contact Name: \_\_\_\_\_

Primary Contact Email: \_\_\_\_\_

Primary Contact's Signature: \_\_\_\_\_

Date: \_\_\_\_\_